



# ANGLOPHONE WEST SCHOOL DISTRICT

**DISTRICT EDUCATION COUNCIL  
MINUTES (APPROVED)  
Thursday, October 18, 2012  
Fredericton Education Centre**

**Council Members Present:**

Sheila Gallagher – SD 01  
Norma Shaw – SD 02  
John Slipp – SD 03  
Andrew Corey – SD 05  
David Bowen – SD 06  
James Kozlowski – SD 07  
Ronald Buck – SD 08  
Jane Buckley – SD 09 – Vice-Chair  
Donald Gould – SD 11  
Elizabeth Nason – SD 12  
Mark Noël – SD 13 – Chair

**Regrets:**

Miriam Grant – SD 04

**District Office Staff Present:**

David McTimoney – Superintendent  
Cathy Buck – Executive Assistant to the Superintendent  
and Secretary to the District Education Council

**Guests:**

Media  
Public

**I. Call to Order / Comments by the Chair**

The DEC Chair, Mark Noël called the meeting to order at 6:45 p.m. and welcomed everyone.

**II. Approval of the Agenda**

Mr. Noël said that he would be making a few comments at the beginning of the meeting to address budget concerns mentioned in the media of late. With that, the agenda and the minutes from the September meeting were approved by consensus.

**III. Budget**

Mark spoke about the misunderstanding of the 30% cut from school budgets that had been talked about recently in the media. The misunderstanding was because Superintendents had been given permission to release 70% of school budgets from the Department of Education and Early Childhood Development (DEECD). This did not mean a 30% cut to school budgets. Districts have not yet received their budgets but were giving schools a portion of their budget to enable them to run their schools. The full amount of budgets will be in the hands of schools in the near future.

**IV. Business Arising from Minutes**

In response to a question raised at the last meeting about the Report on Bullying coming from the DEECD, a report is not yet available.

**V. Correspondence – Outgoing and Incoming**

• **Outgoing**

- Letter seeking interest in filling the DEC vacancy in Sub-district 10 was sent to the PSSC and Principals at Doaktown Elementary, Central New Brunswick Academy, Upper Miramichi Elementary, Stanley Elementary, Stanley High, and Nashwaak Valley Elementary.
- Letter to Minister Jody Carr regarding Anglophone West 2013-14 Major Capital Projects

• **Incoming**

- Letter re naming of sports fields – Discussion delayed until later in the agenda

**VI. New Business**

• **Geary Elementary Community School Renovation and Addition**

The Committee has completed their work and has agreed on a submission to the Minister of DEECD for approval. The hope is that Minister Carr will approve this under Major Capital Improvements.

**Motion**

**...To approve the Education Specifications for the renovations and additions to the Geary Elementary Community School as presented.**

**Moved: Elizabeth Nason**

**Seconded: James Kozlowski**

**M/C**

• **Appendix to Communication Policy**

The DEC reviewed the addition of Appendix A to the policy on communication. A discussion ensued, in general, around the sentence “at least one public consultation meeting must be held”.

**Motion**

**...That Appendix A be accepted with slight revision in layout.**

**Moved: Jane Buckley**

**Seconded: Dave Bowen**

John Slipp presented an amendment to the motion.

**...That “one public consultation” be replaced with a demonstration of sufficient public consultation be met”.**

With no seconder, the motion did not pass.

Ronald Buck suggested delaying this until the next meeting. John did not see this as being fair if the public was waiting for approval in the naming of the field. Members agreed that by passing the motion as first presented, it allowed the Superintendent to deal with the current correspondence. This did not mean that changes could not be made at a later date.

With this in mind, Mark asked if all were in favour to accept Appendix A as presented, with the slight change in presentation. **The motion was carried.**

With that said, the DEC instructed the Superintendent to act according to policy with respect to the letter regarding the naming of the Fields.

- **PSSC Orientation Dates**

Dates for the PSSC Orientations will e-mailed to schools. There will be one in each area to make it convenient for people to get to.

- November 6<sup>th</sup> – 6:30 p.m. to 8:00 p.m. – Woodstock High School
- November 20<sup>th</sup> – 6:30 p.m. to 8:00 p.m. – Bliss Carman Middle School
- November 27<sup>th</sup> – 6:30 p.m. to 8:00 p.m. – Oromocto Education Centre

- **School Closure Due to Weather**

Anglophone West School District takes up one third of the province geographically. The district is committed to safe and efficient transportation of students. The district has been broken into 9 zones which are considered to have different weather patterns.

The three ways that school closures relating to weather are communicated to parents are: radio; website; district phone line – 1-888-388-4455 (toll free) or 453-5454 (local calls)

James Kozlowski requested that schools be listed with zones and that the Twitter Account that SD18 used to use be continued.

- **Policy on Hiring Process**

**Motion**

**...To accept the policy on the District Hiring Process as presented.**

**Moved: James Kozlowski**

**Seconded: Don Gould**

Mark mentioned revisions that should be made to Appendix A:

- Learning Specialists, now called Subject Area Coordinators
- Addition of Library Workers and Educational Assistants
- Addition of NBUPPE under #12

**Jane Buckley proposed an amendment, which was seconded by Ronald Buck.**

- **To move the monitoring portion into the body of the policy**      **All were in favour**

**Ronald proposed an amendment and spoke about “governance” vs “operational” and the need to allow the following: the Superintendent running day-to-day operations; DEC not intervening in daily operations of the district; the Superintendent being the only employee of the DEC. He does not feel that DEC should be sitting on other interviews panels. The amendment was seconded by Don Gould.**

- **To remove the words “all other levels” from the wording.**      **All were in favour**

James proposed a further amendment, which was seconded by Norma Shaw.

- That the following be added as a third paragraph: "In the selection process for the Director of Curriculum and Instruction, the Director of Education Support Services, the Director of Finance and Administration, the Director of Human Resources, and the Senior Education Officers, the monitoring will be reviewed and signed by two DEC members before hiring takes place". All were in favour

David reviewed the process as he understood it.

- ...That DEC Members would come in, dependent on availability, to review and sign off in the hiring of the above-mentioned senior positions. All were in favour M/C

**VII. Superintendent`s Report**

David reported on meetings that he has been attending: Superintendents, Senior Administrative Team, Subject Coordinators, First Nation Enhancement Agreement, Liaison Committee, Potato Harvest, Beaverbrook Art Gallery, as well as other individual meetings. He continues to visit schools.

**VIII. Committee Reports – Nothing to Report**

**IX. Public Comment**

- No comments made from the public.

**X. Next Meeting – November 15<sup>th</sup>, 6:30 p.m. at the Oromocto Education Centre.**

**XI. Adjournment – The meeting was adjourned at 7:47 p.m.**

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Mark Noël, Chairperson, DEC

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Date

\_\_\_\_\_  
Cathy Buck, Secretary, DEC

\_\_\_\_\_  
Date